



THIS SPACE FOR LAB ONLY

SHORT TERM RADON TEST INFORMATION FORM

Please print legibly in dark ink. Made a mistake? Print another copy at DrHomeAir.com/Forms

For faster results, register your test information online at DrHomeAir.com/Register instead of filling out this form.

Please read ALL instructions before beginning test. Instructional Video online at DrHomeAir.com/RadonVideo

TEST INSTRUCTIONS ON SEPARATE PAGE

Last Name:

First Name:

Mailing Address:

City:

State: ZIP: Phone # - -

Provide an email address or fax number to send your results. If you leave both blank, your results will be sent via First Class Mail.
 Test results are also available online at DrHomeAir.com/Results

Email:

Fax: - -

***** THE TEST SHOULD BE RUN BETWEEN 48-96 HOURS *****

Record the Test Kit Serial # for your own records.
 It is required when contacting the lab for any reason.
 Tip: Take a picture of this completed form!

Test Kit Serial #:

Test Start Time:

Hour Min AM PM AM or PM with "X" Month Day Year

Test Stop Time:

Test Floor: Basement 1st Floor 2nd Floor 3rd Floor + Other

Structure Type: Slab (No Basement) Crawl Space Basement Multi-Story (No Basement)

Closed House Conditions? Yes No

Testing Reason: Real-Estate Transaction Post Mitigation Personal Knowledge

Room Location:

(Example: Living Room)

*** COMPLETE ONLY IF TEST ADDRESS IS DIFFERENT FROM THE ADDRESS ABOVE ***

Test Address:

City:

State: ZIP:

*** COMPLETE ONLY IF TESTING IN NEW JERSEY (NJ) OR PURCHASING LAB RUSH SERVICE ***

Checks payable to Alpha Energy Labs
 \$10.00 NJ STATE FEE
 \$10.00 RUSH SERVICE (OPTIONAL)
 VSN: 8.0

CREDIT CARD #

CC EXP: - CVV: BILLING ZIP:

(Expiration Month) (Expiration Year) (3 or 4 Digit Card Security Code)

SIGNATURE: _____ DATE: _____



Step 1 - BEFORE TESTING:

TEST INSTRUCTIONS

Test Kit Serial #

- **Read through all instructions on this page to fully understand the test and to avoid mistakes. Keep this page for your reference.**
Your test kit should include a charcoal radon sampler, an information form, these instructions, and a return mailer.
- Please make sure to observe Closed House Conditions:
 - Make sure all exterior doors & windows are closed for at least 12 hours before starting the test.
 - Keep all exterior doors & windows closed during the test. **Normal entry and exit of your home is permitted.**
 - Dehumidifiers, heating, and cooling systems should be run normally. Avoid using vent or exhaust fans during the test.
- Questions? Refer to our Frequently Asked Questions online at DrHomeAir.com/FAQ, or email us at radon@alphaenergylabs.com.
- Instead of filling out the form, you may register your test online at DrHomeAir.com/Register. This will speed up your test results.
- Record your name, address, Test Kit Serial #, and test location on the information form. Be sure to record the Test Kit Serial # for your own records as well (a space is provided at the top of this page). **The Test Kit Serial # is located on the plastic side of the radon sampler.**
- If you wish to receive a text message when your report is complete, record your phone number on the form. Otherwise, leave it blank.
- Your report will be sent by email from radon@alphaenergylabs.com, or by fax. Leave both blank to receive a report via First Class Mail. Allow 4 weeks after test receipt to receive a report via mail. **Results are available online at DrHomeAir.com/Results**

Step 2 - START THE TEST:

- **Remove the charcoal radon sampler from the plastic bag. This starts your radon test.**
- Record your start time and date on the information form. Times & dates are required for a test result.
- Place the charcoal radon sampler using these guidelines:
DO:
 - Place the radon sampler on the lowest level of your home suitable for occupancy, whether it is finished or unfinished.
 - Place the radon sampler on a flat surface with the **paper side facing up**.
 - Place the radon sampler 2-7 feet above the floor.
 - Place the radon sampler at least 3 feet from exterior doors and windows and at least 1 foot away from walls.
 - Place the radon sampler at least 6 inches away from any object taller than 6 inches.**DO NOT:**
 - Do not puncture, rip, tear, peel, or remove the paper side of your radon sampler.
 - Do not place the radon sampler near heating or air conditioning vents, or a place where it will be exposed to constantly moving air.
 - Do not place the radon sampler where it will get wet.
 - Do not place the radon sampler in areas of high humidity (i.e. bathroom, crawlspace, or sump). In humid areas, only test for 48 hours.
 - Do not place the radon sampler in closets, crawlspaces, or confined areas.
 - Do not place the radon sampler in direct sunlight or near heat sources.

Step 3 - PLAN TO STOP THE TEST:

- **We recommend a 48 hour exposure. Stop your test after 2 days (48 hours). Do not run the test longer than 4 days (96 hours).** Tests exposed for less than 48 hours are invalid. Tests exposed up to 7 days (168 hours) may be estimated, but cannot be guaranteed.
- Make a note of the following for your own records:
 - Test Kit Serial # (Tip: take a picture with your cell phone, or write it on the top of this page!)
 - Date you will ship the package, tracking number, and shipping method (i.e. FedEx Ground 1/30/2020)
- On the outside of the mailer, print the Test Kit Serial # in the appropriate box.
- **New Jersey Regulatory Fee – Only necessary for tests conducted in New Jersey:**
- If you are testing in the state of New Jersey, a \$10.00 New Jersey Regulatory Fee is required for each radon sampler. You must also register the test online as required by the New Jersey DEP: DrHomeAir.com/NJ
- **Lab Rush Service (Optional) – Same Business Day Report if received by 10 a.m. Next business day if received after 10 a.m.**
- For lab rush service, the cost is \$10.00 per radon sampler. Be sure to check the RUSH box on the outside of the mailer or write RUSH. Unmarked rush tests will encounter delays. Lab rush service does not expedite your shipment to the lab; it only affects our processing time.
- You can pay fees online at DrHomeAir.com/Register, or include cash, check, or credit card number. Fee policies: DrHomeAir.com/Fee
- **No fees are required unless you are testing in New Jersey or purchasing Lab Rush Service. Make checks to Alpha Energy Labs.**

There is no time guarantee for regular analysis. If you must meet a deadline we strongly recommend expedited shipping and lab rush service.

Step 4 - STOP TESTING AND MAIL YOUR PACKAGE:

- Record the stop time and date on the information form and complete any missing info. Times & dates are required for a test result.
- **Place the information form, radon sampler, and payment (if needed) inside the mailer and seal it completely. This stops your radon test.**
- **If your test includes a return shipping label, follow the attached instructions. Otherwise, refer to the the back of your mailer.**
- Discounted shipping labels and shipping upgrades can be purchased by registering your test at DrHomeAir.com/Register.
- **We strongly recommend using shipping methods with tracking.** Do not use First Class Mail for time-sensitive tests.
- **Mail the package immediately:** We must receive the radon sampler within 10 days of stopping the test.
- We receive mail Monday to Saturday, excluding mail holidays. Refer to DrHomeAir.com/Postage for mail holidays & more shipping info.
- The time sensitive part of analysis is always completed on the day the test arrives in the lab. Your report will typically be completed and sent 3-5 business days after receipt (faster if purchasing Lab Rush Service). Business days are Monday to Friday, excluding holidays.
- You can track test status & download results online at DrHomeAir.com/Results. Please allow 1-2 business days after receipt for lab tracking.